

MINNESOTA

Contractor

Continuing Education and License Exam Prep



Choose
Kaplan for the
best Contractor
instructors
and education
available!

Guiding you to success.

ATTENTION Building Officials:

New courses to fulfill your CE requirements!

See pages 4 and 5.

2019–2020

Residential Building Contractors | Building Officials

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About Our Residential Contractor and Remodeler Continuing Education Program

We have a wide range of approved classes to meet your continuing education requirements so you can renew your contractor license. All of our Minnesota Contractor CE courses are approved by the Minnesota Department of Labor and Industry for residential contractor and residential remodeler continuing education.

Our classes are available at over 15 locations throughout Minnesota, making it easy and convenient to keep your license up-to-date. Each of our live CE courses is developed and presented by experts in the industry. This means each student can expect an engaging classroom environment with dynamic discussions and real-world examples.

CE Requirements

Each qualifying person (QP) of a licensed residential building contractor, residential remodeler, and residential roofer must complete 14 hours of continuing education per two-year licensure period. Each licensee's QP must, during each reporting period, complete and report one hour of continuing education relating to energy codes or energy conservation measures applicable to residential buildings.

Kaplan provides one hour of energy efficiency in most of its Residential Building Contractor and Remodeler continuing education courses.

MN Accreditation

Each course in this catalog has been submitted to the Minnesota Department of Labor and Industry for contractor/remodeler continuing education.

WI Accreditation

Our *Lead-Based Paint Renovation, Repair, and Painting Program* has been approved by the Wisconsin Department of Safety & Professional Services for Dwelling Contractor Qualifier continuing education. See page 12 for course information.

Metro Locations

Bloomington

South Loop Office Center
(Formerly BLN Office Park)
2051 Killebrew Drive
Suite 110
Bloomington, MN

Maple Grove

Community Center
12951 Weaver Lake Road
Maple Grove, MN

St. Paul

Bandana Square, Atrium Office Building
1295 Bandana Boulevard N (East Entrance)
Suite 245
St. Paul, MN

NEW! Residential Contractor/Remodeler Update: Construction Practices (Includes Energy)

7 Credit Hours **\$108**

Last year's contractor update class celebrated the Minnesota contractors that survived the real estate and construction recession of 2008–2010. This year's update class builds on that survival and success by offering suggestions on how to continue business growth by employing both new and existing construction practices. Our experienced instructors will show you ways to work smarter and faster and how to avoid mistakes with the customer.

Topics include:

- High Performance Housing
- Best Use of Construction Contracts
- The Future of Our Industry
- Technology Working for You
- Concealed Conditions
- In the News Updates

This course has been submitted to the Minnesota Department of Labor and Industry. Its current status is "approval pending."

This course has been submitted to the Minnesota Commissioner of Commerce. Its current status is "approval pending."

DATES AND LOCATIONS

METRO			OUTSTATE		
12/11	Wednesday	St. Paul	1/21	Tuesday	Detroit Lakes
12/19	Thursday	Bloomington	1/22	Wednesday	Thief River Falls
1/6	Monday	Bloomington	1/28	Tuesday	Hinckley
1/14	Tuesday	St. Paul	1/29	Wednesday	Duluth
1/16	Thursday	Bloomington	2/4	Tuesday	Bemidji
1/25	Saturday	St. Paul	2/5	Wednesday	Walker
1/27	Monday	Bloomington	2/11	Tuesday	Rochester
1/31	Friday	St. Paul	2/12	Wednesday	Winona
2/3	Monday	St. Paul	2/18	Tuesday	St. Cloud
2/6	Thursday	Bloomington	2/19	Wednesday	Baxter
2/7	Friday	Maple Grove	2/25	Tuesday	Worthington
2/11	Tuesday	Bloomington	2/26	Wednesday	Mankato
2/13	Thursday	St. Paul			
2/17	Monday	St. Paul			
2/22	Saturday	Bloomington			
2/24	Monday	Bloomington			
2/27	Thursday	St. Paul			
3/3	Tuesday	St. Paul			
3/5	Thursday	Maple Grove			
3/11	Wednesday	Bloomington			
3/21	Saturday	St. Paul			
3/24	Tuesday	Bloomington			
3/30	Monday	St. Paul			

Realize your **full potential** with Kaplan.

NEW! Constructing Fact from Fiction: New Construction Today

7.5 Credit Hours **\$108**

In this timely course, you'll learn about the opportunities, cost, features, advantages, and challenges of new construction today. Whether you have a buyer determined on building a new home or investigating the new home market in comparison to existing home market, this course will equip you to answer and advise your clients with confidence.

Also learn what's changed most in the last few years as new construction has made a 'come back', land prices have increased steadily, building materials sky-rocketed, while labor shortage is at an all time high. This course will also prepare you to assist your client through the entire decision making process, and make the right analysis and choice for their next real estate purchase.

Topics include:

- The upgrade cost factor
- "Soft" costs that may be hidden?
- Financing a new home versus existing home
- New construction contracts

This course has been approved by the Minnesota Commissioner of Commerce for 7.5 hours of real estate continuing education.

This course has been approved by the Minnesota Department of Labor and Industry for 7.5 hours for contractor continuing education.

Tour d' Real Estate: What Homeowners Want

7.5 Credit Hours **\$108**

What has changed most the last ten years in terms of the house and its components? What are homeowners expecting when building or remodeling a property?

This class will help you achieve business success by understanding how the physical house has changed and what clients are looking for when making real estate decisions.

Topics include:

- What are other living styles that people are embracing?
- What housing components are considered "old" and what are considered "new"?
- How are occupant health and well-being being addressed?
- What are other considerations and how can we avoid obstacles?

This course has been approved by the Minnesota Department of Labor and Industry for 7.5 hours for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 7.5 hours of real estate continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 7.5 hours of appraisal continuing education.

Market Pulse: What's Trending Now

7.5 Credit Hours **\$108**

Learn what the experts are predicting and how you can prepare to respond effectively.

Place your finger on the pulse of today's real estate market and learn why it has never been more important to you and your clients to comprehend the key market factors. You'll learn how those factors impact today's buyers and sellers, arming you with the knowledge to access not only today's economic landscape but also the national and local real estate markets. This course will help you become a more knowledgeable and adaptive industry leader.

Topics Include:

- Market factors impacting your client's decisions
- Options, challenges, and solutions for evolving client needs
- Technology advances impacting how you do business
- Trending real estate tools
- Market leaders advice for success

This course has been approved by the Minnesota Department of Labor and Industry for 7.5 hours for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 7.5 hours of real estate continuing education.

SEE PAGES 7-9 FOR CLASS DATES, TIMES, AND LOCATIONS.



Good, Better, Best: When Quality, Price, and Value All Matter
(Includes Energy)

7.5 Credit Hours **\$108**

This course provides you with the essentials of valuing products and features of homes with the focal lens of an appraiser, contractor/builder, AND real estate professional in mind. You'll learn what does and does not have monetary value and the essential tools and assessment methods used to establish the ultimate value of a property.

Learn about the real difference in construction quality, what has monetary value, and what has aesthetic value alone. Whether your interest is existing property sales, renovation, or new construction, you'll learn the truth about what does and does not necessarily bring value to a property, increasing your knowledge and your value to clients.

Topics Include:

- Appraisal 101—what they do and why it matters to you
- Products and materials that create value
- Communicating quality distinctions to clients to improve knowledge and selection
- Energy hour

This course has been approved by the Minnesota Department of Labor and Industry for 7.5 hours (includes 1 energy hour) for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 7.5 hours of real estate continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 7.5 hours of appraisal continuing education.



CAREER
toolbox

Please visit our **Career Toolbox**, the single source for contractor related news and career information. Whether you are interested in entering the industry or are a veteran of the business, **we're here to help** you every step of the way.

www.KapRe.com/Resources/Contractor

Residential Building Contractor/ Remodeler Update: Surviving to Thriving (Includes Energy)

First offered in 2019, back by popular demand.

7 Credit Hours **\$108**

This contractor update celebrates the successful business evolution of Minnesota contractors over the last ten years. From the dark days of 2008–2010 of the real estate and construction recession to the present, this course reveals what has changed in our business and market and provides evidence of a positive future. Our industry-experienced instructors will expand your knowledge and help you maximize your business today.

Topics Include:

- High Performance Housing
- Changes in Treated Materials for External Applications
- Manufactured Homes: Why the Renewed Interest?
- Successful Steps to Controlling Moisture
- Current Events Impacting Construction
- MN Energy Hour

Approved for Building Officials and Residential Contractors.

This course has been approved by the Minnesota Department of Labor and Industry for 7 hours for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 7 hours of real estate continuing education.

The Twenty Most Cost-Effective Home Improvements

3.75 Credit Hours **\$59**

Home owners are constantly asking “what home improvements should I do to add value to my house.” In this information packed course, you will learn what home improvements give the best and most immediate return on investment, and which ones will add value over time. We'll examine energy efficient appliances and through calculations, determine if upgrading to higher efficiency makes sense. You will also learn the difference between a properly maintained property and one suffering from deferred maintenance, plus what this can mean to the value.

Topics Include:

- Kitchen and bathroom remodeling
- Roofing and siding
- Window upgrades that save energy
- Maintenance and repairs
- Cost vs. value analysis

This course has been approved by the Minnesota Department of Labor and Industry for 3.75 hours for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 3.75 hours of real estate continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 3.75 hours of appraisal continuing education.

DATE	COURSE	LOCATION	TIME
DECEMBER 2019			
5	Constructing Fact from Fiction: New Construction Today	Maple Grove	8:00 am–4:30 pm
10	Constructing Fact from Fiction: New Construction Today	Eagan	8:00 am–4:30 pm
11	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
16	Market Pulse: What's Trending Now	St. Paul	8:30 am–5:00 pm
18	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
19	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
30	Tour d' Real Estate: What Homeowners Want	Bloomington	8:30 am–5:00 pm
JANUARY 2020			
6	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
7	Market Pulse: What's Trending Now	Bloomington	8:30 am–5:00 pm
8	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
9	The Twenty Most Cost-Effective Home Improvements	St. Paul	1:15 pm–5:00 pm
10	Good, Better, Best: When Quality, Price, and Value All Matter	St. Paul	8:30 am–5:00 pm
14	Constructing Fact from Fiction: New Construction Today	Bloomington	8:30 am–5:00 pm
14	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
16	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
21	Residential Building Contractor/Remodeler Update: Construction Practices	Detroit Lakes	8:00 am–4:00 pm
22	Residential Building Contractor/Remodeler Update: Construction Practices	Thief River Falls	8:00 am–4:00 pm
23	Residential Building Contractor/Remodeler Update: Surviving to Thriving	Bloomington	8:00 am–4:00 pm
24	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
25	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
27	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
28	Residential Building Contractor/Remodeler Update: Construction Practices	Hinckley	8:00 am–4:00 pm
29	Residential Building Contractor/Remodeler Update: Construction Practices	Duluth	8:00 am–4:00 pm
31	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
FEBRUARY			
3	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
4	Residential Building Contractor/Remodeler Update: Construction Practices	Bemidji	8:00 am–4:00 pm
5	Residential Building Contractor/Remodeler Update: Construction Practices	Walker	8:00 am–4:00 pm
6	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm

DATE	COURSE	LOCATION	TIME
FEBRUARY			
7	Residential Building Contractor/Remodeler Update: Construction Practices	Maple Grove	8:00 am–4:00 pm
10	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
11	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
11	Residential Building Contractor/Remodeler Update: Construction Practices	Rochester	8:00 am–4:00 pm
12	Residential Building Contractor/Remodeler Update: Construction Practices	Winona	8:00 am–4:00 pm
13	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
14	Residential Building Contractor/Remodeler Update: Surviving to Thriving	St. Paul	8:00 am–4:00 pm
17	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
18	Residential Building Contractor/Remodeler Update: Construction Practices	St. Cloud	8:00 am–4:00 pm
19	Residential Building Contractor/Remodeler Update: Construction Practices	Baxter	8:00 am–4:00 pm
20	Certified Renovator Refresher Training Course	St. Paul	8:00 am–12:00 pm
20	Accessibility, Certifications, and Energy Improvements	St. Paul	1:00 pm–4:00 pm
21	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
22	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
24	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
25	Residential Building Contractor/Remodeler Update: Construction Practices	Worthington	8:00 am–4:00 pm
26	Residential Building Contractor/Remodeler Update: Construction Practices	Mankato	8:00 am–4:00 pm
27	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
28	Tour d' Real Estate: What Homeowners Want	St. Paul	8:30 am–5:00 pm
MARCH			
3	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
5	Residential Building Contractor/Remodeler Update: Construction Practices	Maple Grove	8:00 am–4:00 pm
10	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
11	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm
16	Residential Building Contractor/Remodeler Update: Surviving to Thriving	Bloomington	8:00 am–4:00 pm
21	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
24	Residential Building Contractor/Remodeler Update: Construction Practices	Bloomington	8:00 am–4:00 pm

DATE	COURSE	LOCATION	TIME
MARCH, CONTINUED			
26	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
30	Residential Building Contractor/Remodeler Update: Construction Practices	St. Paul	8:00 am–4:00 pm
APRIL			
13	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
MAY			
6	Certified Renovator Refresher Training Course	Bloomington	8:00 am–12:00 pm
6	Accessibility, Certifications, and Energy Improvements	Bloomington	1:00 pm–4:00 pm
19	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
JUNE			
19	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
JULY			
22	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
AUGUST			
11	Certified Renovator Refresher Training Course	St. Paul	8:00 am–12:00 pm
11	Accessibility, Certifications, and Energy Improvements	St. Paul	1:00 pm–4:00 pm
13	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
SEPTEMBER			
14	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
OCTOBER			
13	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
NOVEMBER			
11	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
13	Certified Renovator Refresher Training Course	Bloomington	8:00 am–12:00 pm
13	Accessibility, Certifications, and Energy Improvements	Bloomington	1:00 pm–4:00 pm
DECEMBER			
11	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm

VISIT

www.KapRE.com/Contractors

FOR NEWLY APPROVED COURSES

AND ADDITIONAL OFFERINGS

EPA Lead-Safe Certification

Contractors must show their firm's EPA Firm Certification to the local building official to obtain a building permit to work on a pre-1978 home. There is an exception—when a Lead Inspection Report has been prepared by a Certified Lead Inspector or Risk Assessor who finds that no lead-based paint is present.

Competition dictates that contractors pull permits in a timely manner. You cannot afford to find that your local building official will not comply until you have been certified.

EPA Lead-Safe Certification—what you need to know

- Certification is required for ALL contractors/remodelers working on pre-1978 homes.
- August 1, 2011—Minnesota building officials began checking Lead Certification for all building permits pulled on pre-1978 homes. This includes a surcharge to ensure the requirement is enforced.

Our initial Lead-Based Paint Renovation, Repair, and Painting Program course fulfills the mandatory 8-hour EPA training requirement and has been approved for CE by the Minnesota Department of Labor and Industry.

Lead-Based Paint Renovation, Repair, and Painting Program (Includes Lead, No Energy)

8 (MN), 7.5 (WI) Credit Hours **\$249**

This EPA-mandated certification course must be taken by all contractors and remodelers who disturb paint in a home built prior to 1978. This is mandated by the EPA, and fines will be strictly enforced.

This 8-hour course, in which you learn by demonstration and 2 hours of hands-on training, teaches you how to recognize and mitigate the presence of lead and ensure that lead contaminants are kept safely within the work area. One section of this course is devoted to teaching certified Lead Supervisors how to train their uncertified workers on the construction site. Upon certification, you will be able to approach all aspects of Lead Safe Practices with confidence.

Upon successful course completion, you will be able to ensure overall compliance with the EPA RR&P Program, including:

- Using an EPA acceptable test kit to determine the presence of lead-based paint
- Provide on the job training for workers regarding lead-safe practices
- Establish work area containment fields
- Direct work being performed on site
- Perform project cleaning verification
- Prepare required documentation

This course has been approved by the Minnesota Department of Labor and Industry for 8 hours for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 8 hours of real estate continuing education.

EPA accreditation to DF Institute, LLC dba Kaplan Real Estate Education for the purpose of certification under section 402(c) of TSCA for the renovator - initial course discipline.

Before your initial EPA lead-safe certification expires, certified renovators are required to complete the *Certified Renovator Refresher Course* to renew their certification. If you allow your certification to expire, you will be required to retake the 8-hour initial Lead Safe Renovator course again to reinstate.

Mandatory EPA Certified Renovator Refresher Course Upgrade Package

7 Credit Hours **\$228**

Package includes:

- Certified Renovator Refresher Training Course
- Accessibility, Certifications, and Energy Improvements

Certified Renovator Refresher Training Course

4 Credit Hours **\$189**

Don't miss your EPA lead-safe certification renewal.

This EPA-approved 4-hour refresher course will add an additional 5 years to your Certified Renovator status. This course satisfies all the refresher requirements and includes a hands-on training session on testing for lead and cleaning verification. At the end of the course, you will receive an EPA certification showing your successful completion. Remember, the EPA is fining uncertified contractors for not being certified or for not following the RRP rules and procedures. The fines are up to \$37,500 per occurrence per day. Don't take a chance...take this course and renew your EPA lead-safe certification.

Topics Include:

- RRP rules and procedures
- Lead testing
- Cleaning verification

This course has been approved by the Minnesota Department of Labor and Industry for 4 hours for contractor continuing education.

*This course has been approved by the Minnesota Commissioner of Commerce for 4 hours of real estate continuing education.

EPA accreditation to DF Institute, LLC dba Kaplan Real Estate Education for the purpose of certification under section 402 of TSCA for the renovator - refresher discipline.

Accessibility, Certifications, and Energy Improvements

3 Credit Hours **\$39**

(Includes Energy & MN Energy Hour)

In this course, you will learn more about Minnesota making the contractor registration program permanent, as well as the details of this program. You'll also explore universal design and how contractors can achieve new certifications, which are part of this rapidly growing market. In addition, you will review eight energy-related sales opportunities and receive an hour of energy focusing on an energy-conscious remodel.

Topics Include:

- Minnesota contractor registration program
- Universal design
- Eight energy-related sales opportunities
- Energy hour on an energy-conscious remodel

This course has been approved by the Minnesota Department of Labor and Industry for 3 hours for contractor continuing education.

This course has been approved by the Minnesota Commissioner of Commerce for 3 hours of real estate continuing education.

Lead-Based Paint Renovation, Repair, and Painting Program Schedule

DATE(S)	COURSE	LOCATION	TIME
DECEMBER 2019			
18	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
JANUARY 2020			
8	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
24	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
FEBRUARY			
10	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
21	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
MARCH			
10	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
26	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
APRIL			
13	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
MAY			
19	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
JUNE			
19	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
JULY			
22	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
AUGUST			
13	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
SEPTEMBER			
14	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
OCTOBER			
13	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm
NOVEMBER			
11	Lead-Based Paint Renovation, Repair, and Painting Program	St. Paul	8:00 am–5:00 pm
DECEMBER			
11	Lead-Based Paint Renovation, Repair, and Painting Program	Bloomington	8:00 am–5:00 pm

Certified Renovator Refresher Training Course & Accessibility, Certifications, and Energy Improvements Schedule

DATE(S)	COURSE	LOCATION	TIME
FEBRUARY			
20	Certified Renovator Refresher Training Course	St. Paul	8:00 am–12:00 pm
20	Accessibility, Certifications, and Energy Improvements	St. Paul	1:00 pm–4:00 pm
MAY			
6	Certified Renovator Refresher Training Course	Bloomington	8:00 am–12:00 pm
6	Accessibility, Certifications, and Energy Improvements	Bloomington	1:00 pm–4:00 pm
AUGUST			
11	Certified Renovator Refresher Training Course	St. Paul	8:00 am–12:00 pm
11	Accessibility, Certifications, and Energy Improvements	St. Paul	1:00 pm–4:00 pm
NOVEMBER			
13	Certified Renovator Refresher Training Course	Bloomington	8:00 am–12:00 pm
13	Accessibility, Certifications, and Energy Improvements	Bloomington	1:00 pm–4:00 pm

ADDITIONAL CAREER EXPANSION OPPORTUNITIES

Are you considering
INCREASING YOUR TOOLBOX
and business into other related areas?

APPRAISAL AND HOME INSPECTION

courses are at your fingertips.
See websites below to learn more!

APPRAISAL

www.KapRE.com/Appraisal

CONTRACTOR LEAD CERTIFICATION

www.KapRE.com/Contractors

HOME INSPECTION

www.KapRE.com/HomeInspection

REAL ESTATE

www.KapRE.com/RealEstate

To obtain a Minnesota Residential Building Contractor License, you must pass an exam administered by the Minnesota Department of Labor and Industry. The exam covers Minnesota laws and business practices plus construction techniques and building code requirements.

The exam consists of 110 multiple-choice questions, and a score of 70% or greater is required to pass. Applicants are given four hours to complete the exam, which includes questions on Minnesota laws and business practices, plus construction techniques and building code requirements. A copy of the State Building Code will be provided for reference during the exam.

Minnesota Contractor Exam Topics

Building Contractor Topics

- Plans and Specifications
- Energy Code Envelope Criteria
- Life Safety
- Sitework
- Concrete and Masonry
- Carpentry
- Roofing
- Exterior Finishes
- Foam Plastic Insulation
- Interior Finishes
- Associated Trades
- Job Site Safety

Business and Law Topics

- Contracts and Agreements
- Enforcement/Licensing
- Liens
- Warranty
- Administration
- Management
- Authority for Zoning

How to Pass the Minnesota Contractor Licensing Exam Course

Live Classroom \$289

OnDemand \$249

How to Pass the Minnesota Contractor Licensing Exam covers everything you need to know to pass the exam. This course takes a comprehensive, in-depth approach to cover all the exam content, including test-taking tips, tactics, and over 200 practice exam questions. This course will prepare you for what's on the exam and teach you how to effectively study for it. Using a series of practical, easy-to-follow steps, our knowledgeable instructors cover critical content from employment laws and OSHA to financial statements and building code requirements.

This two-day course is offered at two convenient sites near the Twin Cities. Class runs from 8:00 am–4:30 pm each day.

This course is not a prerequisite for taking the Minnesota exam.

How to Pass the Minnesota Contractor Licensing Exam Course Schedule

DATE(S)	COURSE	LOCATION	TIME
DECEMBER 2019			
17-18	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
JANUARY 2020			
7-8	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
FEBRUARY			
4-5	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
18-19	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
MARCH			
3-4	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
17-18	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
APRIL			
14-15	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
28-29	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
MAY			
12-13	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
26-27	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
JUNE			
16-17	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
JULY			
14-15	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
AUGUST			
4-5	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
SEPTEMBER			
8-9	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
OCTOBER			
6-7	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm
NOVEMBER			
3-4	How to Pass the Minnesota Contractor Licensing Exam	St. Paul	8:00 am–4:30 pm
DECEMBER			
8-9	How to Pass the Minnesota Contractor Licensing Exam	Bloomington	8:00 am–4:30 pm

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